



**INSTITUTE OF
MANAGEMENT
CONSULTANTS &
MASTER COACHES OF
SOUTHERN AFRICA**

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PROFESSIONAL CODE OF ETHICS

- *Maintain a professional approach, attitude and behaviour in all our dealings with clients, the general public and fellow members.*
- *Accept assignments only for which we are qualified and where our objectivity, independence or integrity will not be impaired.*
- *Base our client recommendation on impartial observations, responsible opinion, pertinent facts and practical considerations.*
- *Ensure our anticipated benefits are obtainable and realistic.*
- *Disclose timeously to clients all financial or other interests in recommended goods or services.*
- *Ensure mutual understanding of all arrangements with clients prior to engagements.*
- *Maintain strict confidentiality of client information and never use privileged information without client permission.*
- *Refrain from inviting or receiving approaches from clients employees for employment which could compromise client confidentiality and confidence.*
- *Accept an engagement only where there is no potential conflict of interest with one of our colleagues or where all parties are made aware in advance of the circumstances.*
- *Ensure all management consultants under our control are fully conversant with, and abide by the Code of Ethics.*

Signed on the _____ day of _____ 20_____

by _____ (signed) Name: _____